

# HAWKSWORTH WOOD PRIMARY SCHOOL

Cragside Walk, Leeds, LS5 3QE  
t: 0113 2583984  
f: 0113 2587727  
e: office@hwood.org.uk  
Headteacher: Miss E Pickard



2<sup>nd</sup> March 2020

Dear Parents/Carers

Further to the latest Government announcement last Monday evening that all children will return to school on Monday 8<sup>th</sup> March, we've been really busy getting ready to welcome the children back. Here's an update of some of the key things you'll need to know ready for next week. Please note the change in home time routines.

## **Start and Finish Times**

There is no change to the start of the school day with breakfast club starting at 8:00am to 8:30am (pre-booked places only), then classroom door open from 8:30am to 9:00am. Parents can bring children in at those times as we found that in the Autumn term, this was a really calm start to the school day.

Unfortunately, home time was not as calm and we had lots of adults all arriving at the same time, resulting in many complaints from parents about the lack of social distancing around school. To help minimise the number of people on the school site, we have made the following changes to home time arrangements:

**Children whose surname starts between A to M – please collect your child between 3:00pm and 3:15pm.**

**Children whose surname starts between N to Z – please collect your child between 3:15pm and 3:30pm.**

**(If you have children with different surnames, please come between 3:15 and 3:30pm)**

## **One Way System:**

Please observe and adhere to the one way system previously put in place. This is so that we are all following government guidelines to keep us all safe. Extra staff will be on duty to help guide you as necessary. We have added additional signs and arrows to remind parents.

## **Face Coverings**

All visitors to school including parents and carers are asked to wear a face covering where possible when on the school site (unless exempt).

## **Handwashing**

COVID-19 is an easy virus to kill when it is on skin. This can be done successfully with soap and water and we have installed five new handwashing stations around school so children can wash their hands before entering the school site; when they arrive at the school; when they return from breaks; when they change rooms and before and after eating. Handwashing is much more effective than using hand sanitiser, so we had the additional outdoor sinks installed over the last few weeks.

Each year group will have access to the following handwashing stations to wash their hands on entry to school.

Visitors and Year 5 children – Outside main office

Year 6 – Outside 6W classroom

Reception – Outside classroom

Years 1 and 2 – KS1 playground

Years 3 and 4 – KS2 playground

## **Self-isolation**

As per government guidelines, when an individual develops COVID-19 symptoms or has a positive test, pupils, staff and other adults must not come into the school if:

- they have one or more COVID-19 symptoms
- a member of their household (including someone in their support bubble or childcare bubble if they have one) has COVID-19 symptoms.
- they are required to quarantine having recently visited countries outside the Common Travel Area
- they have had a positive test

Individuals must immediately cease to attend and not attend for at least 10 days from the day after:

- the start of their symptoms
- the test date if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test)

## **Uniform**

Pupils are expected to wear school uniform as normal.

Some children may have had a growth spurt and grown out of their shoes or uniform since December! So if you need to purchase any new uniform, you can contact our supplier, Uniforms and More every day, Mon - Sun, at any time, via email, Facebook, or by text or WhatsApp, the number for text or WhatsApp is: 07387279369 or call their landline number 0113 2284652, from Mon - Sat, 10am - 6pm. Uniform can be delivered free to your home address up until the end of June 2021, after that it will be an additional £1.00. It will continue to be delivered to school free of charge.

If you're struggling to get clothes or shoes please let us know and we'll see what we can do to help.

## **Physical Education (PE)**

**PE** is going ahead. **On the days your child has PE, they should come to school in their PE kit.** (Navy Shorts/Track-suit bottoms, white t- shirt and navy jumper/hoodie)

## **Lunches**

Our school kitchen remains open to serve hot meals to the children who currently have a school meal. (There is a menu on our website).

## **Chrome Books**

If your child has a school device on loan from school, please return this to your child's classroom on Monday 8<sup>th</sup> March.

## **Deep Clean**

Whilst it has been necessary to conduct extra cleaning measures in school throughout the pandemic, in order for school to be ready to accept all children on 8<sup>th</sup> March, school has to be subjected to another deep clean of the whole site, so are asking parents whose children are currently in school to access remote home learning on Friday 5<sup>th</sup> March.

**Any questions?** Please just email the [office@hwood.org.uk](mailto:office@hwood.org.uk) and we'll get back to you as soon as we can.

Many thanks for your continued support.

**Miss E Pickard**  
**Headteacher**